

**Kellogg Public Library  
Board of Trustees Meeting Minutes  
December 12, 2023**

- A) Call to Order:** 3:05 PM
- B) Roll Call:** Mary Lou Cobb, Danelle Boylan, Mary Harding, Jim Miller, Sue Webb
- C) Consent Calendar:**
  - 1) Minutes
  - 2) Financial Reports
  - 3) Library Revenues and Expenditure Report
- D) Motion on Consent Calendar:** Sue made a motion to accept the Consent Calendar.  
Motion passed.
- E) Director's Report:** Director reviewed the report. See attached.
- F) Old Business:**
  - 1) Fax Fees: Per the Director's recommendation, Carol made a motion to charge \$1 a page for faxes with a maximum charge of \$10 for faxes exceeding ten pages. Motion passed.

The next meeting is scheduled for January 9, 2024  
Meeting adjourned at 3:30 PM.

Respectively submitted,  
Mary Harding, Substitute Secretary